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South Northamptonshire Council

Committee: Joint Appraisal Sub Committee
Date: Thursday 8 October 2015
Time: 7.00 pm
Venue: Bodicote House, Bodicote, Banbury, Oxfordshire
OX15 4AA

Membership

Councillor Ken Atack	Councillor Lizzy Bowen
Councillor Rebecca Breese	Councillor Chris Lofts
Councillor Ian McCord	Councillor G A Reynolds
Councillor Barry Richards	Councillor Nicholas Turner

Training for Joint Appraisal Sub-Committee Members – 6.15pm - 7.00pm

The Director, HR & Councillor Development, East Midlands Councils will lead a training session for members of the Joint Appraisal Sub-Committee Members prior to the start of the meeting.

Agenda

1. **Apologies for Absence**
2. **Appointment of Chairman for the Municipal Year 2015/16**
3. **Appointment of Vice-Chairman for the Municipal Year 2015/16**

Cherwell District Council
Bodicote House
Bodicote
Banbury
Oxfordshire
OX15 4AA

www.cherwell.gov.uk

South Northamptonshire Council
The Forum
Moat Lane
Towcester
Northamptonshire
NN12 6AD

www.southnorthants.gov.uk

4. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

5. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

6. Urgent Business

The Chairman to advise whether they have agreed to any item or urgent business being admitted to the agenda.

7. Minutes (Pages 1 - 8)

To confirm as a correct record the Minutes of the meeting held on 5 March 2015.

8. Exclusion of the Public and Press

The following item of business contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

1 – Information relating to any individual

4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraphs 1 and 4 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

9. 2015/16 Mid-Year Appraisal for the Joint Chief Executive (Pages 9 - 18)

Exempt Report of the Joint Chief Executive

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to natasha.clark@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Evacuation Procedure

When the alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the assembly point as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

Published on Wednesday 30 September 2015

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Agenda Item 7

Cherwell District Council and South Northamptonshire Council

Joint Appraisal Sub Committee

Minutes of a meeting of the Joint Appraisal Sub Committee held at Bodicote House, Bodicote, Banbury, Oxfordshire OX15 4AA, on 5 March 2015 at 7.00 pm

Present: Councillor Caryl Billingham (Chairman)
Councillor Lynn Pratt (Vice-Chairman)

Councillor Ken Atack
Councillor Rebecca Breese
Councillor Mary Clarke
Councillor Surinder Dhesi
Councillor Barry Wood

Substitute Members: Councillor Rosie Herring (In place of Councillor Rupert Fordham)

Apologies for absence: Councillor Rupert Fordham

Officers: Sam Maher, Director, HR & Councillor Development, East Midlands Councils
Natasha Clark, Team Leader, Democratic and Elections (for agenda items 1 – 6 only)

9 **Declarations of Interest**

There were no declarations of interest.

10 **Petitions and Requests to Address the Meeting**

There were no petitions or requests to address the meeting.

11 **Urgent Business**

There were no items of urgent business.

12 **Minutes**

The Minutes of the meeting held on 19 November 2014 were agreed as a correct record and signed by the Chairman.

13 **Exclusion of the Press and Public**

Resolved

That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraphs 1 and 4 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

14 **Chief Executive's Appraisal**

The Director, HR & Councillor Development, East Midlands Councils briefed the sub-committee on their role in carrying out the annual appraisal for the Chief Executive.

The Sub-Committee invited the Chief Executive to join the meeting and reviewed progress against agreed objectives for 2014/15 and agreed priorities for the municipal year 2015/16.

Resolved

- (1) That the Chief Executive be thanked for the contribution she had made since her mid-year appraisal and her achievements be noted (exempt annex to the minutes, as set out in the minute book).
- (2) That the objectives for 2015/16 (exempt annex to the minutes, as set out in the minute book) be agreed.

The meeting ended at 9.30 pm

Chairman:

Date:

By virtue of paragraph(s) 1, 4 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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